

DEPARTMENT OF CHEMISTRY & CHEMICAL BIOLOGY
POSTER ORDER FORM

BILLING INFORMATION

Date Submitted: _____

Requestor First Name: _____

Requestor Last Name: _____

Requestor Telephone #: _____

Requestor E-mail Address: _____

PI Name: _____

Chemistry Stockroom Customer #:* _____

Requestor Signature: _____

**Please see Lydia Haynes in the Chemistry Main Office, Room 142, if you do not have a Chemistry Stockroom customer number.*

POSTER ORDER INFORMATION

Date Needed: _____

Event/Purpose**	Poster Size	Background (Check One)		Quantity
		White (\$10)	Color (\$20)	

****Per the Rutgers University Visual Identity Print Standards, students are not permitted to use the Rutgers University Official Seal on any posters. You may only use the informal seal or the Rutgers School of Arts and Sciences Logo.**

Additional Comments: _____

FOR OFFICE USE ONLY

POSTER CHARGE: _____
(\$8.70- white; \$17.40- color)

COMMENTS: _____

QUANTITY: _____

SUBTOTAL: _____

15% MARKUP: _____

TOTAL: _____

DATE ENTERED IN USTOCKROOM: _____
